

# Northeastern York County Sewer Authority

## May 20, 2024

The Northeastern York County Sewer Authority met on Monday, May 20, beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members and others in attendance were:

**Mt. Wolf Borough**

Patti Fisher

**Manchester Borough**

Dale Benedick

Judy Hilliard

**East Manchester Township**

Tyler Kramlick

Tom Beakler

Members absent: Anya Barlett (Mt. Wolf Borough)

**Engineer:** Chris Toms of CS Davidson, Inc.

**Solicitor:** Peter Ruth of Stock & Leader (absent)

**Office Manager/Recording Secretary:** Desiree Boorujy

**Visitors/Employees:** Employee Pete Nestlerode

Pledge of Allegiance

**Agenda**

**A Kramlick/Benedick motion was made to approve the agenda, and the motion passed unanimously.**

**Minutes**

**A Beakler/Hilliard motion was made to approve the minutes from the April monthly meeting. The motion passed unanimously.**

**Correspondence/Visitors**

There were no visitors in attendance.

**Operations/Administration Report**

Desiree Boorujy reviewed items on the Administration report:

Computer System – Although there had been several straggling computer issues after the new server was installed, instances have become much less frequent. Unfortunately, the current backup plan through Carbonite, is not working well with the server. Other options through Carbonite and through MicroXpress were discussed, and Desiree is leaning toward using MicroXpress. She will also try to get a refund for the Carbonite subscriptions, as they just renewed recently.

Safety at Admin Building - Per the board's request, Desiree met with a state trooper to discuss potential safety and security defects at the administration building. The trooper provided many options and ideas. Desiree will identify what she feels are most beneficial and will begin gathering quotes for next month's meeting.

Payment Options – In an effort to increase safety at the administration building, cash will no longer be an accepted form of payment effective September 1. Notices will be printed on the quarterly bills to be mailed on June 1, and posted at main entrance and on the website.

Arbitrage Liability Account – This account was opened at the end of April and the initial deposit of \$73,663.00 was made on April 30, along with the first \$20,000.00 monthly deposit being made on May 1.

Illegal Connections Inspections – There are 12 property owners who were initially contacted in 2023 who have yet to schedule their inspections. In June six of them will be referred to Attorney Ruth's office to file non-criminal complaints with the magistrate's office if they have not complied.

After a month of performing inspections in the Chestnut Valley community and finding no concerns, staff determined that it would be more beneficial to pause inspections in this development, wrap up in Manchester Borough, and then continue with neighborhoods that are known to have more issues.

Pete Nestlerode reviewed the Operations Report:

Chestnut Valley - Pete reported that staff pulled manholes throughout Chestnut Valley to inspect for I&I. They did this from 2:00am-6am, as most residents are least likely to be using water during this time, so any water observed in the lines would likely be I&I. They observed water rushing into the pipes in the lines on Pebble Beach Drive and multiple leaks throughout the neighborhood. Portions of lines looked like a "roller coaster". USG has since televised the lines to confirm these major issues. Staff also observed many cases of settling of the road, which East Manchester Township is aware of.

Lines Flushed & Televised - The new flusher trailer was used to flush all sewer lines in Mount Wolf Borough, ahead of USG televising those lines that we had no record of having televised before. Issues were noted and will be reviewed.

### Maintenance & Repairs

- A new chemical transfer pump for the PAC tank was ordered to replace one that failed.
- There has been an ongoing issue with generator fuses blowing at the North George Street pump station. Staff has been fixing minor issues at this pump station to keep it running until it's finally replaced.
- MotorTech pulled Blower #1 at the Mount Wolf plant due to an oil leak. They quoted over \$16,000 to repair and over \$30,000 to replace it. The blower was taken to R&M to be repaired for approximately \$12,000.
- New parts were ordered for the Riverview pump station. PSI will perform the work.
- Pete received a quote from Security Fence for \$7,300 to convert the existing manual opening gate to an automatic gate at the Mount Wolf plant, which entails installing a

motor on either side of the swinging gates and does not include the electrical work. Because the quote from Dietz & Nauman for electrical work was high, Pete is seeking other quotes before making a decision. The gate will utilize a key pad to gain entry.

### **Solicitor's Report**

710 Willow Springs, Manchester Township – Connect to System – The drafted agreement presented at the Manchester Township meeting was not approved. A revised draft will be presented for approval at their June meeting.

Job Descriptions – **A Kramlick/Beakler motion was made to approve the Plant Superintendent and Office Manager job descriptions. The motion passed unanimously.**

Advertise Sinking Springs Farm Lease – Board members requested that Attorney Ruth provide bidding documents for their review to educate them on the flexibility allowed to deny a bidder. Ideally, they would want to award the highest bidder, but want to know if they are required to do so if that bidder is investigated and found to have been a negative influence in previous farming experiences. **A Kramlick/Beakler motion was made to move forward with advertising the Sinking Springs Farm lease with the alternative to bid it two ways: A 3-year lease with a 5-year extension and a 5-year lease with a 5-year extension. The motion passed unanimously.**

Brunner Island Vacation of Easement Agreement – **A Kramlick/Benedick motion was made to sign the Vacation of Easement Agreement. The motion passed unanimously.**

### **Engineer's Report**

#### **Contracted Projects**

Effluent Line Abandonment – **A Kramlick/Hilliard motion was made to approve payment out of BRIF funds in the amount of \$70,429.50 to Delaware Environmental Construction Services LLC for the Effluent Line Abandonment. The motion passed unanimously.** Once this has been paid, Desiree will work with Chris Toms on grant reimbursement.

#### **General Operations**

Record Club of America Lines – The owner of RCOA has given USG permission to provide the video of the televised sewer line. As for the line previously used for the old Timberlodge building, he has stated that RCOA does not own it, so this will be investigated.

North George Street Pump Station – Building permit applications were submitted by Authority staff. A preconstruction meeting will be scheduled next week.

Digesters – Pete Nestlerode, Chris Toms, and Colin Cash met with Ovivo representatives via Zoom to discuss options for the digester project. Chris provided details for the three options offered and suggested by Ovivo. This would change the 0.5% solids to 3% solids, which would

decrease the number of trips to apply at the farm. The clarifier tanks would be used as storage until solids are hauled to the farm.

Chapter 94 Reports – Reports for both plants received conditional approvals. One issue addressed in both is that neither plant has an influent meter, which DEP prefers. There is nothing in the Saginaw permit that requires an influent meter, so a letter was sent to DEP simply stating that.

At the Mount Wolf plant an influent meter was once located by the muffin monster but then was moved to the manhole outside the water building. That manhole had characteristics that made that meter inaccurate, so it was abandoned. Because that plant has a flow-through system, the discrepancies between an influent and the effluent meter should be very minor, making it unnecessary install an influent meter. Chris intends to provide this information to DEP; however, they may still determine that an influent meter is required.

The other issue was a simple data entry issue on a DMR regarding the Wago Road pump station, and has been resolved.

Base Plate Repairs at Canal Rd., Orchard Park, Sherman St. Pump Stations – PSI expressed interest in performing these repairs. With their Costars contract, they are able to do this type of work, and the Authority would not have to bid it. Not bidding the project may be less competitive, but would be a cost savings to the Authority. Members were comfortable with this, so the engineer will prepare a drawing for PSI to get a quote on the work.

### **Treasurer's Report**

Payment of Invoices – **A Beakler/Kramlick motion was made to approve the invoices as presented. The motion passed unanimously.**

Requisitions – **A Beakler/Benedick motion was made to approve Requisition 2024-8 to CS Davidson in the amount of \$8,667.97 for invoices for the following projects: N George St Pump Station, Musser Run Pump Station Improvements, Canal Rd PS Generator, Aerobic Digesters, PS Baseplate Replacement. The motion passed unanimously.**

**A Kramlick/Beakler motion was made to approve Requisition 2024-9 to CS Davidson in the amount of \$5,333.55 for the LSA Grant – Effluent Line. The motion passed unanimously.**

Adjournment - **With nothing further to discuss, a Kramlick/Benedick motion was made to adjourn the meeting at 8:24 PM.**

**NEXT REGULAR MEETING – Monday, June 24, 2024.**